

# Curriculum Vitae

*Full Names* **AYO-BALOGUN, ATINUKE OLUWATOYIN**

*Date & Place of Birth:* **September 14, 1982, Ake**

*Gender:* **Female**

*State of Origin:* **Osun State**

*Nationality:* **Nigerian**

*Marital Status:* **Married**

*Number and Age of Children:* **2, 8yrs and 4yrs**

*Religion:* **Christianity**

*Contact Address:* **Fatola Villa, LAPO Building, Opposite Itolu  
Community School, Ilaro, Ogun State.**

*Email:* **[atinuke.ayobalogun@federalpolyilaro.edu.ng](mailto:atinuke.ayobalogun@federalpolyilaro.edu.ng)**

*Telephone Number:* **08030642736, 08093180668**

*Present Position:* **Lecturer III**

*Date of Last Promotion:* **January 1, 2019**

## ACADEMIC QUALIFICATIONS WITH DATES

2018-2020	Olabisi Onabanjo University, Ago – Iwoye <b><i>Masters of Science, Business Administration and Management</i></b>
2005-2009	Olabisi Onabanjo University, Ago – Iwoye <b><i>Bachelor of Science, Cooperative and Business Management</i></b>
1994– 2000	Macjob Grammar School, Onikolobo, Abeokuta <b><i>Senior Secondary School Certificate</i></b>
1988 – 1994	St Paul’s Nursery and Primary School II, Onikolobo, Abeokuta <b><i>Primary School Leaving Certificate</i></b>

## WORK EXPERIENCE

EMPLOYER	DATE	DUTIES	STATUS
<i>The Federal Polytechnic, Ilaro</i>	2016-date	<ul style="list-style-type: none"> <li>Teaching, carry out research, and administration within the Department.</li> <li>Teaching diploma levels in areas allocated and reviewed from time to time by the Head of Department.</li> <li>Participate in departmental seminars</li> <li>Participating in the development, administration and marking of examinations and other assessments.</li> <li>Contributing to departmental, faculty and committees as requested.</li> </ul>	<b>Lecturer III</b>
<i>Urfans LoEIS, Oregun, Ikeja, Lagos State</i>	2015 – 2016	<ul style="list-style-type: none"> <li>Marketing the company's policy</li> <li>Meeting with new customers for opening policy account</li> <li>Bringing new policyholders to the company</li> <li>Conducting policy seminars with potential clients</li> <li>Client Servicing</li> </ul>	<b>Business Development Officer</b>
<i>Tech Mahindra, Opic Building, Oke-Ilewo, Abeokuta, Ogun State</i>	2012 – 2013	<ul style="list-style-type: none"> <li>Answer customer questions, as well as probing customers to obtain full understanding of what information is being requested</li> <li>Document all calls with regards to customer inquiries, complaints and requests accurately using call tracking system and application</li> <li>Providing quality customer service on every call with full knowledge of Airtel products and services</li> </ul>	<b>Customer Care Advisory (Airtel)</b>
<i>Lagos Television, Agidingbi, Lagos</i>	2010 – 2011	<ul style="list-style-type: none"> <li>Marketing of LTV in-house programs for sponsorship and advert placement</li> <li>Take order from advertising agencies and follow-up with all processing</li> <li>Production of personal paid announcement/ jingles</li> <li>Monitoring of programs</li> <li>Assisting in special exhibitions/ trade fair (Book expo, alternative power exhibition, international trade fair)</li> </ul>	<b>Marketing Executive (NYSC)</b>
<i>Martsie LTD, Isolo, Lagos State</i>	2007	<ul style="list-style-type: none"> <li>Preparation of bank reconciliation statement</li> <li>Keeping and maintaining cash book</li> <li>Keeping of debtors control ledger</li> </ul>	<b>Industrial Attaché (Account</b>

		<ul style="list-style-type: none"> <li>• Assisting in preparation of payroll</li> <li>• Assisting in preparation of monthly financial report</li> </ul>	<b>Officer)</b>
<b><i>Diamond café, Akute, Ogun State</i></b>	2004 – 2005	<ul style="list-style-type: none"> <li>• Monthly inventory reconciliation exercise</li> <li>• Stock audit</li> <li>• Maintaining the company's books of account</li> </ul>	<b>Account Officer</b>

**PROFESSIONAL QUALIFICATIONS/EVIDENCE:**

ICOPRON MEMBERSHIP

**ACADEMIC WORK UNDERTAKEN**

2007, Perspective of household heads in tax evasion  
Bsc. (Honours) Project  
Olabisi Onabanjo University, Ago-Iwoye

2020, Moonlighting and Organisational Performance in  
Nigeria Banking Sectors  
MSc. (Dissertation)  
Olabisi Onabanjo University, Ago-Iwoye

**AREA OF SPECIALIZATION**

MANAGEMENT (BUSINESS & COOPERATIVE)

**SUBJECTS TAUGHT**

Introduction to Business  
  
Element of Cooperatives  
  
Principles and Economics of Cooperative  
  
Office Management Practice  
  
Principles and Practice of Cooperative  
  
Human Capital Management

**SEMINARS**

- 1) Seminar organized by Ogun State Ministry of Community Development and Cooperative in Conjunction with FPICICS LTD Ilaro TITLED Cooperative Decency and Management Dynamics 9<sup>th</sup> Nov., 2019
- 2) Seminar organized by Ogun State Ministry of Community Development and Cooperative in Conjunction with FPICICS LTD Ilaro TITLED Cooperative Integration for efficient service delivery: Panacea to Promote Business Diversification on 24<sup>th</sup> Nov., 2018
- 3) Advanced Digital Appreciation for Tertiary Institutions workshop organized by DBI & NCC between 16<sup>th</sup>-20<sup>th</sup> Oct., 2017

- 4) Seminar organized by Ogun State Ministry of Community Development and Cooperative in Conjunction with FPICICS LTD Ilaro TITLED Inclusion Strategy for Cooperative Economic Revitalization on 23<sup>rd</sup> Nov., 2017
- 5) Bi- annual School of Management Studies Seminar (The Federal Polytechnic, Ilaro)

### **TRAININGS**

- 1) Institute of Corporate and Business Affairs Management, Nigeria
- 2) Farm Management Association of Nigeria
- 3) Ethical Conduct amongst Academic Staff towards Efficient Management of the Federal Polytechnic, Ilaro
- 4) Ministry of Women Affairs and Poverty Alleviation Vocational Training Programme, Lagos State.
- 5) A 1-Day in-house Training for Newly Recruited Staff held on Wednesday 27<sup>th</sup> March, 2019@ International Conference Centre (ICC), FPI

### **ONLINE CERTIFICATES**

<b>YEAR</b>	<b>INSTITUTION</b>	<b>CERTIFICATE</b>
2000	Yale	The Science of Well-Being
2000	ISB	Leadership and Emotional Intelligence
2000	Macquarie Sydney- Australia	Excel Skills for Business Essentials
2000	University of London	Understanding Research Methods
2000	University of Virginal	Design Thinking for Innovation
2000	Yale	Everyday Parenting: The ABCs of Child R Rearing
2000	University of London	Professional Skills for International Business

2000	Georgia Institute of Technology	Write Professionals E-mails in English
2000	University of London	Management Skills for International Business

#### LIST OF CONFERENCE PAPERS PRESENTED WITH DATES

- 1) **Ayo-Balogun, A.O. (2018)**. Service Quality and customers' experience in the health sector. A Conference paper presented at the 2<sup>nd</sup> International Conference titled 'Knowledge and Technological Innovation for Global Competitiveness' held in November, 2020 in The Federal Polytechnic, Ilaro, Ogun State.
- 2) Ogunsanwo, A.O. & **Ayo-Balogun, A.O. (2020)**. Circular economy: A prototype for sustainable development in Nigeria. (September 10, 2020). A Conference paper presented at the Tenth International Conference of Engaged Management Scholarship, Available at SSRN <https://ssrn.com/abstract=3687567> Or <http://dx.doi.org/10.2139/ssrn.3687567>
- 3) Worimogbe, P.M & **Ayo-Balogun, A.O. (2020)**. Operations management and firms' survival in a resource constraint environment: The sustainable development perspective. A Conference paper presented at the Faculty of Management and Social Sciences International Conference (FFMSSIC) titled Contemporary Issues in Sustainable Development between 19<sup>th</sup>-21<sup>st</sup> August, 2020 in The Federal Polytechnic, Ilaro, Ogun State.
- 4) Ogunsanwo, A.O. & **Ayo-Balogun, A.O. (2019)**. Entrepreneurship development and Youth Empowerment A study of Abeokuta South Local Government. A Conference paper presented at the 10<sup>th</sup> National Conference of the School of Management Studies: Positioning Nigeria for Globally Competitive Economy through Youth Empowerment, between 26<sup>th</sup>-29<sup>th</sup> August, 2019. The Federal Polytechnic, Ilaro, Ogun State.
- 5) **Ayo-Balogun, A.O. & Ogunsanwo, A.O. (2019)**. Impact of Small and Medium Enterprises on the Growth of Nigerian Economy. A Conference paper presented at the 1<sup>st</sup> National WITED Conference and Exhibition: Women in STEM (SCIENCE, TECHNOLOGY, ENGINEERING AND MANAGEMENT): Revamping TVET for Economic Growth and Sustainable Development, between 13<sup>th</sup>-16<sup>th</sup> August, 2019 The Federal Polytechnic, Ilaro, Ogun State.

- 6) Ogunsanwo, A.O. & **Ayo-Balogun, A.O. (2018)**. *Cooperative Societies and technology Adoption: a study of selected Agricultural cooperatives*. A Conference paper presented at the 1<sup>st</sup> International Conference and Exhibition: Knowledge and Technological Innovation for Global Competitiveness, between 5<sup>th</sup>-8<sup>th</sup> November, 2018 The Federal Polytechnic, Ilaro, Ogun State.
- 7) **Ayo-Balogun, A.O.** & Amori, O.M. (2017). *Cooperative loan defaults and its effect on guarantors*. A Conference paper presented at the 11<sup>th</sup> Annual National Conference of the School of Management Studies: The Nigerian Economic Recession Experience: Perspective on Leadership and Ethical Behavior, between 28<sup>th</sup>-30<sup>th</sup> November, 2017. The Federal Polytechnic, Ilaro, Ogun State.
- 8) **Ayo-Balogun, A.O. (2017)**. *Adequate cooperative education in tertiary institutions: A Panacea to achieve sustainable economic discovery*. A Conference paper presented at the 3<sup>rd</sup> National ICOPRON Conference: Achieving Sustainable Economic Development through Co-operatives; The Way Forward. Held at Enugu between 5<sup>th</sup>-8<sup>th</sup> July, 2017.
- 9) **Ayo-Balogun, A.O. (2016)**. *Entrepreneurship Education as a strategy for repositioning Technological Education in Nigeria*. Conference paper presented at the 5<sup>th</sup> National Conference of Academic Staff Union of Polytechnics (ASUP) Ilaro Chapter, Ogun State held at The Federal Polytechnic Ilaro between 16<sup>th</sup>-19<sup>th</sup> October, 2016.

#### LIST OF PUBLISHED ARTICLES IN LEARNED JOURNALS WITH DATES

- Ayo-Balogun, A.O** & Ogunsanwo, A.O. (2020) Promotion of Small and Medium Scale Enterprises: A pathway to Nigeria Economy Growth. *Journal of Women in Technical Education and Employment (JOWITED)*, 1(1). 160-168 ISSN 2734-3227
- A.O Ochuko, Mary Amori & **Ayo-Balogun, Atinuke Oluwatoyin. (2020)**. Organisational Change and its impact on employees' performance (A study of Union Bank Nigeria Plc.) *IOSR Journal of Business and Management (IOSR-JBM)*. 22 (10)
- Ogunsanwo, A.O. & **Ayo-Balogun, A.O. (2019)**. Circular Economy and Entrepreneurship Development in Nigeria. *Journal of Emerging Technologies and Innovative Research* 6 (12).
- Ademeso, J.O. & **Ayo-Balogun, A.O. (2017)**. Emotional intelligence and students Academic Performance (A study of the Federal Polytechnic, Ilaro). *Journal of Business and Educational Policies*, 13(2), 106-116.

## **ADMINISTRATIVE POSITIONS**

1. Departmental Secretary (Business Administration and Management Department)
2. Member, Departmental Welfare (Business Administration and Management Department) between 2016 till 2020
3. Guidance and Counseling (Business Administration and Management Department)
4. The Federal Polytechnic, Ilaro Guidance and Counseling Unit Member
5. Departmental Library Coordinator (Business Administration and Management)
6. WITED (WOMEN IN TECHNICAL EDUCATION) conference Exhibition Sub-Committee member
7. WITED Crèche Committee member
8. 2019 ASUP National Delegate Conference: Sub-Committee on Logistics

## **ACADEMIC LEADERSHIP POSITION(S)**

Matron, National Association of Business Administration and Management Students (NABAMS)

## **COMMUNITY SERVICE UNDERTAKEN**

- 1) Foursquare Women International Secretary at FGC, Riverside Alaraba, Ilaro, Ogun State
- 2) Teenagers Coordinator and chorister at Foursquare Gospel Church, Oja-Oba, Lagos State
- 3) Testimony Coordinator at Foursquare Gospel Church, Riverside Alaraba, Ilaro.
- 4) Teenagers Sunday School's Teacher at Foursquare Gospel Church, Riverside Alaraba, Ilaro, Ogun State.
- 5) Introduced Cooperative Society for Agidingbi Automobile Technicians, Agidingbi, Lagos State.
- 6) Initiated Corporate Potentials' Club (Olabisi Onabanjo University, Yewa Campus, Ayetoro, Ogun State).

## **SCIENTIFIC SOCIETIES**

Mendeley (Member) ORCID: 0000-0001-8082-9780

ResearchGate (Member)

## **AWARD**

Certificate in recognition of meritorious Award in 2011(National Youth Service Corps, Lagos State)

## **PROFICIENCIES**

- Leadership Skill
- Has an innate ability to inspire and motivate people towards achievable goals and objectives.

## **COMPUTER SKILL**

I am proficient in the use of Microsoft Word, Microsoft Excel, Peachtree accounting software, SPSS etc

**Extra Curricular Activities:** Writing, Reading, Travelling and Meeting people

## **REFEREES**

**Ass. Prof. Moruf Oladimeji**

Directorate Students Affairs,

Olabisi Onabanjo University,

Ago-Iwoye,

Ogun State.

08023567721

**Dr. Mukail Akinde**

The Dean,

School of Management Studies

Federal Polytechnic Ilaro,

Ogun State.

08038378930

## Summary of Profile

My Name is AYO-BALOGUN, Atinuke Oluwatoyin. I reside at Fatola Villa, LAPO Building, Opposite Itolu Community School, Ilaro, Ogun State. I was born on 14<sup>th</sup> September, 1982 at Ake, Abeokuta, Ogun State.

I am a native of Esa-Oke, Osun State. I attended St Paul's Nursery and Primary School II, Onikolobo, Abeokuta, Macjob Grammar School, Onikolobo, Abeokuta where I obtained primary and secondary education respectively. I started my tertiary education at The Federal Polytechnic, Ilaro, Ogun State and later at Olabisi Onabanjo University, Ago – Iwoye where I obtained a National Diploma in 2004, Bachelor of Science in 2009 and Master of Science respectively.

My work experiences commenced in 2004 as Account Officer at Diamond Cafe, Akute, Ogun State, Martsie Limited as Account Officer, Also as a Marketing Officer during the NYSC program at Lagos State Television, Agidingbi, Ikeja, Lagos State, a Customer Care Advisory at Tech Mahindra Limited, Oke-Ilewo, Abeokuta, Ogun State and as a Business Development Officer at Urfans Loeis.

I am a lecturer currently at the Business Administration and Management Department of the Federal Polytechnic, Ilaro where I also engage in teaching and research publications with a good number of papers in Cooperative and Entrepreneurship studies in both local and International Conferences.